

## **Minutes for the Institutional Biosafety Committee Meeting**

**Tuesday, November 11, 2025**

**Google Online Meeting**

**1:00 pm - 1:30 pm**

### **Committee Members Present:**

Dr. Robert Marr, Mr. Paul Huber, Dr. Joseph Reynolds, Dr. Patricia Loomis, Dr. David Everly, Mr. Nikolas Vistine and Dr. William Conrad

### **Committee Members Absent:**

Mr. Sebastian Rodriguez, Mr. Matthew Anagnostopoulos, Ms. Jacquelyn Casler, Mr. Matthew Anagnostopoulos, and Dr. Fabio Re

### **Public Attendees Present:**

There were no requests from the public to attend this meeting

### **Call to Order**

#### **The meeting was called to order:**

Dr. Robert Marr called the Institutional Biosafety Committee meeting to order at 1:01 pm with a quorum of committee members present.

### **Review of previous IBC Meeting Minutes**

#### **The IBC Committee reviewed the following Institutional Biosafety Meeting Minutes:**

- September 23, 2025 meeting minutes were reviewed by the IBC members.

Dr. Robert Marr recommended a motion for the IBC members to approve the September 23, 2025 meeting minutes as written.

### **Motion to approve the September 23, 2025 meeting minutes:**

**First motion:** Dr. Patty Loomis

**Second motion:** Mr. Paul Huber

The IBC members approved the September 23, 2025 meeting minutes as written with the exception of Dr. William Conrad who was not in attendance on September 23, 2025 and voiced to abstain from voting due to his absence at the previous meeting.

### **New Business**

- The committee reviewed the Recombinant / Synthetic Nucleic Acid Molecules Lab Specific Protocol for Dr. Marc Glucksman's lab specific protocol. The previous protocol had a date of March 14, 2016 and the protocol did not have a certification of approval from the IBC members. Dr. Glucksman submitted a new lab specific protocol for IBC members to review and approve. After reviewing the lab protocol, the committee did not have any recommendations for edits.

**Dr. Marr made a motion to approve Dr. Marc Glucksman's Recombinant / Synthetic Nucleic Molecules Lab Specific Protocol as written with no edits.**

**First motion to approve:** Dr. William Conrad

**Second motion to approve:** Dr. Patricia Loomis

The IBC members unanimously approved Dr. Marc Glucksman's Recombinant / Synthetic Nucleic Acid Molecules Lab Specific Protocol as written with no changes.

- The committee reviewed Dr. Erin Howe's Significant Amendment to her previously IBC approved Recombinant / Synthetic Nucleic Acid Molecules Research Lab Protocol and the Core Flow Cytometry Form. The committee had no recommendations for edits to either of the documents that were submitted for review and approval.

**Dr. Marr made a motion to approve Dr. Erin Howe's Significant Amendment to her Recombinant / Synthetic Nucleic Molecules Lab Specific Protocol and the Core Flow Cytometry Form as written with no edits.**

**First motion to approve:** Dr. William Conrad

**Second motion to approve:** Dr. Patricia Loomis

The IBC members unanimously approved Dr. Erin Howe's Significant Amendment to the Recombinant / Synthetic Nucleic Acid Molecules Lab Specific Protocol and the Core Flow Cytometry Form as written with no changes.

- The committee reviewed a small amendment to Flow Core Cytometry Facility Form.
  - Page 3; Number 11; added "N/A" for IBC Committee review and approval. There are some cases where lab projects do not require a review of the Institutional Biosafety Committee. Only in these cases the investigator will select "N/A" for "needs committee approval".

**Dr. Marr made a motion to approve the amendment to the Flow Core Cytometry Facility Form.**

**First motion for approval:** Mr. Nikolas Vistine

**Second motion for approval:** Dr. David Everly

The IBC members unanimously approved the update of adding "N/A" for "needs committee approval" (if the IBC committee does not need to review) to the Flow Core Cytometry Facility form.

## **Old Business**

- There was no old business to discuss.

## **Adjourn**

- With there being no further business to be discussed, Dr. Marr recommended a motion to adjourn the meeting at 1:12 pm. The IBC committee unanimously approved the adjournment of the meeting.