

Minutes for the Institutional Biosafety Committee Meeting

Tuesday, August 11, 2026

Google Online Meeting

1:00 pm - 1:30 pm

Committee Members Present:

Dr. Robert Marr, Dr. Patricia Loomis, Dr. David Everly, Mr. Nikolas Vistine, Dr. William Conrad, Mr. Sebastian Rodriguez, Mr. Paul Huber, Dr. Fabio Re, Dr. Joseph Reynolds

Committee Members Absent:

Mr. Matthew Anagnostopoulos, Ms. Jacquelyn Casler

Public Attendees Present:

There were no requests from the public to attend this meeting.

Call to Order

The meeting was called to order

- Dr. Robert Marr called the Institutional Biosafety Committee meeting to order at 1:02 pm with a quorum of committee members present.

Review of previous IBC Meeting Minutes

Review June 9, 2026 Institutional Biosafety Meeting Minutes

- The IBC members reviewed the June 9, 2026 Institutional Biosafety meeting minutes.

Dr. Robert Marr recommended a motion for the IBC members to approve the June 9, 2026 meeting minutes as written.

Motion to approve the June 9, 2026 meeting minutes:

First motion: Dr. Patricia Loomis

Second motion: Dr. David Everly

The IBC members unanimously approved the June 9, 2026 meeting minutes as written.

New Business

Dr. Joanna Dabrowska's Significant Amendment to her lab Recombinant DNA Lab Specific Protocol

- Dr. Joanna Dabrowska submitted a Significant Amendment to her lab's Recombinant DNA Lab-Specific Protocol and requested that the IBC members review and approve this lab amendment. This amendment adds the EnvA-pseudotyped rabies virus to the laboratory protocol. Dr. Dabrowska has a standard operating procedure which was previously approved by Dr. Patricia Loomis. The laboratory's biosafety level will remain at BSL-2. Dr. Marr reviewed each section of the Significant Amendment with the IBC members and asked for feedback, required changes or discussion.

Dr. Robert Marr has recommended a motion for approval as written for this significant amendment to the current Recombinant DNA lab protocol for Dr. Joanna Dabrowska.

First motion to approve: Dr. Joseph Reynolds

Second motion to approve: Mr. Sebastian Rodriguez

The IBC members unanimously approved Dr. Joanna Dabrowska's Significant Amendment as written to the Recombinant / Synthetic Nucleic Acid Molecules Protocol for this lab.

Five-year renewal for Dr. Robert Marr's Pathogen Protocol is due for review.

- Dr. Marr presented the previously written and approved pathogen protocol for committee review and is seeking the committee's guidance on the appropriate process for removing this protocol from his laboratory's documentation.

The protocol was approved years ago and may have been a standard practice in the initial establishment of the laboratory's approval process. Currently, the laboratory's only applicable declaration is for a laboratory strain of E. coli. Based on the laboratory's current research activities, there is no identified need for a separate pathogen protocol. This laboratory works with this bacterial strain in the context of recombinant DNA research, which does not require a separate pathogen protocol for the laboratory under the current circumstances.

Dr. Marr is therefore recommending that this pathogen protocol be removed from this laboratory's documentation file and is requesting the committee's review and guidance on the appropriate process for the removal.

Dr. William Conrad asked whether other BSL-1 laboratories at Rosalind Franklin University working with recombinant organisms had established procedures for pathogen protocols. Dr. Marr responded that, to date, this issue had not arisen in any other laboratory.

After the committee discussed options for this protocol, Dr. Patricia Loomis suggested moving this pathogen protocol to an archive file since this is no longer valid for this lab. This will not require any further approvals or activity. This will set the standard going forward for any other lab opportunity when a protocol is no longer valid or needed.

Dr. Robert Marr asked committee members if they were all in agreement and approved of this process for protocols that no longer are valid for the lab. Anyone with objections were asked to raise their hand.

All IBC members unanimously agreed and approved the moving of this pathogen protocol into an archive file at this time.

Old Business

Dr. Marr reminded Institutional Biosafety members to complete the required online CITI training as required by NIH.

Other Business

NIH approves Rosalind Franklin University Registration

- Dr. Marr shared an email approval sent from NIH informing Rosalind Franklin University that the submitted biosafety registration, which includes the Institutional Biosafety Committee members, has been accepted. Dr. Marr reminded the committee that next year an updated CV will be required for each IBC member.

Standard process for both new and renewal Rosalind Franklin University lab protocols.

- Dr. Marr reviewed the standard process for review, approvals and standardized record keeping for lab protocols with committee members and asked that this document be posted for all Rosalind Franklin staff to refer to regarding research lab protocols.

Adjourn

- With there being no further business to discuss, Dr. Marr recommended a motion to adjourn the meeting at 1:23 pm. The IBC committee unanimously approved the adjournment of the meeting.