When a message is an exact match for your search criteria:

- Skip the Inbox (Archive it)
- Mark as read
- Star it
- Apply the label: Choose label...
- Forward it to: Choose an address... Add forwarding address
- Delete it
- Never send it to Spam
- Always mark it as important
- Never mark it as important
- Categorize as: Choose category...
- Also apply filter to matching conversations.

Note: old mail will not be forwarded

Learn more
Settings

Forwarding:
Learn more

Disable forwarding
Forward a copy of incoming mail to

Add a forwarding address

Tip: You can also forward only some of

Add a forwarding address

Please enter a new forwarding email address:

Cancel Next
○ Disable forwarding
○ Forward a copy of incoming mail to [sarah.schuck@rosalindfranklin.edu (in use by a filter)] and [keep Rosalind Franklin University Mail's copy in the inbox]

Add a forwarding address

Tip: You can also forward only some of your mail by creating a filter!

Save Changes  Cancel