ADMINISTRATIVE CHANGE TO APPROVED ANIMAL PROTOCOL

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| **PI Name, Degree** |  |
| **Phone:** |  |
| **Email:** |  |
| **Protocol #** |  |
| **Current Protocol Title:** |  |
| **Current Funding Source:** |  |

**What Type of Change is Requested?**

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|  | **Title Change** (Complete Question #1 below) |
|  | **Funding Change** (Complete Question #2 below) |
|  | **Change in non-BRF Procedure Room/s** (Complete Question #3 below) |

**1. Title Change**

**New title:**

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**Explanation** *(Why is the title changing?):*

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**2. Funding Change (federal and non-federal grants only)** *NOTE:**Internal RFU funding changes only require an email notification to the IACUC coordinator*.

**New Funding Source with account number\*:**

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**Brief Explanation** *(Why is there a change in the funding of this project?)*

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*\**If the change involves a new federally funded grant, attach the cover page, abstract, and the vertebrate animal sections of the grant proposal with this application. If the protocol involves a change in the “scope” of the funded project, you will need to discuss this with the IACUC Chair and Office of Sponsored Research to determine whether notification of the funding agency is required.

**3. Change in non-BRF Procedure Room/s**

**Room Addition** *(List room number/s ):*

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**Room Deletion** *(List room/s that will no longer be used for live animal work):*

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**Explanation for Addition of non-BRF room/s** *(Be sure to**indicate what animal procedures will be done in the new room (e.g. behavior, surgery, euthanasia) and whether or not biohazards will be involved.):*

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**NOTES:**

* **The new room(s) must be inspected by the IACUC before it can be used.** Once approved, this location is subject to routine semi-annual as well as unannounced IACUC inspections.
* If the work in the new location involves any type of hazardous material use in animals (biological, chemical, radioactive), additional information and approvals may be required from EHS.
* If the request is for a satellite facility to house animals, additional information will be required. Consult IACUC Chair for information.